

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
APRIL 25, 2017 - OPEN SESSION**

Russell Burke, Chairman opened the April 25, 2017 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2017 to January 31, 2018 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Chairman Burke, requested a roll call which revealed the following Members present:

William Drew, Brian Toliver, Edward Hill, and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Christopher Whalen-Superintendent, Carly Schultz- Business Manager, and Donna Hughes-Administrative Assistant

Mr. Burke suspended the regular order of business to administer the Oath of Office to Ray Guy

The board members and other attendees congratulated and welcomed Mr. Guy.

**Approval of Minutes:**

The minutes for the March 28, 2017 meeting were presented.

There were no questions.

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to approve the minutes for March 28, 2017 meeting.

RECORDED VOTE:   Aye:     Mr. Toliver, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain:  Mr. Drew and Mr. Guy

MOTION CARRIED:  3-0-2

**Payment of Bills:**

The bills presented for payment of the April 25, 2017 meeting were reviewed and discussed.

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to approve the April 25, 2017 bill list for all authorized bills.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke

Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

**Engineer's Report:**

Mr. Bradley reports:

Received and reviewed the F1 application modifications and related materials for the Chelten House Lot A project located at 100 Progress Court, Logan Township, NJ and recommend approval for the F1 application.

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to approve the F1 application for Chelten House Lot A project.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

The Raccoon Creek Force Main Replacement and Relocation Project construction is now complete.

The Cathodic Protection Improvements Project – the system is up and running but the underground piping is not completed.

The Effluent Force Main Replacement Project – hope to have the design drawings by the next meeting.

**Solicitor's Report:**

Mr. DiMuzio presented the following resolutions:

RESOLUTION 20-17 – RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING A CONTRACTUAL AMENDMENT TO EXTEND THE DEADLINE FOR DELIVERY OF PRE-PURCHASED EQUIPMENT UNDER SECTION 1.09 OF ITS CONTRACT WITH THE EVOQUA WATER TECHNOLOGIES, LLC CONTRACT NO. 2C (ALTERNATIVES 1 & 2) TO PROVIDE PRE-PURCHASE EQUIPMENT FOR A 0.5 MGD EXPANSION (ETF-1) OF ITS WASTEWATER TREATMENT FACILITY IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NJ

On motion by Mr. Drew seconded by Mr. Hill, it was moved to approve Resolution 20-17 authorizing an amendment to extend the Evoqua Contract

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None

Abstain: None  
MOTION CARRIED: 5-0-0

RESOLUTION 21-17- NOT DRAFTED

RESOLUTION 22-17 – RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY HONORING AND COMMENDING MR. ARTHUR SMITH, JR.

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to approve Resolution 22-17 Honoring and commending Mr. Arthur Smith, Jr.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None  
MOTION CARRIED: 5-0-0

RESOLUTION 23-17- RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING PAYMENT OF A STIPEND TO CARLY SCHULTZ FOR SERVICES RENDERED UNDER THE SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LOGAN

On motion by Mr. Hill seconded by Mr. Drew, it was moved to authorize payment of a stipend to Carly Schultz for services rendered under the shared service agreement with the Township of Logan

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None  
MOTION CARRIED: 5-0-0

RESOLUTION 24-17 - RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Guy, seconded by Mr. Drew it was moved to authorize a meeting closed to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None  
MOTION CARRIED: 5-0-0

On motion by Mr. Smith seconded by Mr. Toliver it was moved to go into closed session at 7:55p.m.

On motion by Mr. Drew, seconded by Mr. Guy it was moved to come out of closed session to come out of closed session at 8:32 p.m.

Mr. Weber asks the Board to remove interest for a homeowner whose home was destroyed by fire.

On motion by Mr. Toliver seconded by Mr. Guy it was moved to remove the interest due to involuntary loss of property due to the fire.

RECORDED VOTE:     Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:  None

MOTION CARRIED:  5-0-0

On motion by Mr. Hill seconded by Mr. Guy it was moved to authorize Joseph Weber and Timothy Bradley to evaluate an alternative location for the proposed Woolwich Forcemain as part of the ETF 1 Project

RECORDED VOTE:     Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:  None

MOTION CARRIED:  5-0-0

**Executive Director's Report:**

Mr. Weber asks if the Board has any questions on his report. The Board had no questions.  
Mr. Weber reports:

Mr. Weber asks the Board if he and Mr. Whalen can register for the WEFTEC Convention in Chicago. The Board has no objections.

Mr. Weber says after interviewing 3 candidates for the Utility Worker position, they offered the position to Dan Dell who is scheduled to start May 8, 2017.

Mr. Weber reports there were three inspections reports one each from:  
    JIF- Loss Control Report no recommendations  
    DEP (met all requirements regarding permits)  
    Dept. of Labor – no open issues.

The MUA was praised how well the MUA does compared to other entities. Mr. Weber says this is a joint effort from everyone.

**Business Manager's Report:**

Mrs. Schultz asks if there are any questions on her report. There were no questions. Mrs. Schultz reports the Financial Disclosure has to be completed. The Township sent out an email regarding this.

**Superintendent's Report:**

Mr. Whalen reports:

The Maintenance Department continues to work preventative maintenance and are working on current issues with the Lakeside (Headworks). Mr. Whalen says, on 4/11/17, the MUA held a Fire Ext. and Fire Safety Training at the Township Building due to a large turnout. On 4/12/17 OSHA conducted a reinspection (everything was complete per the recommendations). The MUA was praised on the training, how well the facility is maintained and the culture of the employees. Mr. Whalen says, "All Authority employees deserve a lot of credit for this compliment". Mr. Whalen refers to the JIF Safety Inspection done on 2/17/17 and again the employees were complemented and there were "No Suggestions for Improvement".

**Personnel Committee Report:**

None

**Committee Report:**

None

**Old Business:**

Mr. Burke would like a follow up on Joseph Weber's emails concerning raises. Ed Hill is going to talk to the Township and send an email to the Board members.

**New Business:**

Mr. Burke asks how much overtime does the MUA use. Mr. Burke asks Mr. Whalen to track the overtime and include in his monthly report.

On motion by Mr. Hill seconded by Mr. Drew, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to close the meeting to the public

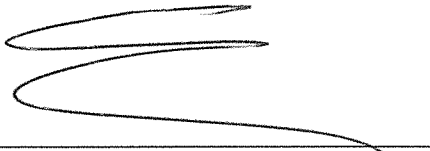
RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to adjourn the meeting 9:06 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

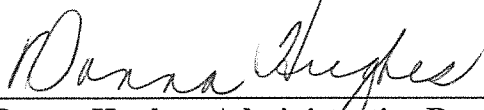


**Edward Hill, Vice-Chairman**



**William Drew, Secretary/Treasurer**

**Respectfully Submitted,**



**Donna Hughes, Administrative Recorder**

