

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**August 26, 2014 - OPEN SESSION**

Chairperson Frank Servais opened the August 26, 2014 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2014 to January 31, 2015 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Chairperson Servais requested a roll call which revealed the following Members present: Russell Burke, Edward Hill, Edward Bickerdyke, and Frank Servais. Art Smith recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Christopher Whalen-Superintendent, Donna Hughes-Administrative Assistant, and Carly Schultz-Business Manager recorded as absent/vacation.

**Approval of Minutes:**

The minutes for July 22, 2014 meeting were presented.

There were no questions.

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to approve the minutes for July 22, 2014.

RECORDED VOTE: Aye: Mr. Burke, Mr. Hill, Mr. Bickerdyke, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

**Payment of Bills:**

The bills presented for payment of the August 26, 2014 Bill List were reviewed and discussed.

Mr. Bickerdyke noticed there was a duplicate charge on the bill list. The Board agreed to adjust the Bill List to reflect the correct amount.

On motion by Mr. Burke, seconded by Mr. Bickerdyke, it was moved to approve the August 26, 2014 bill list for all authorized bills with the adjusted amount.

RECORDED VOTE: Aye: Mr. Burke, Mr. Hill, Mr. Bickerdyke, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

**Engineer's Report:**

Mr. Bradley reports letters were prepared on 8/8/14 to LTMUA recommending approval of the F2 Application for Chelton House Products project located at 607 Heron Drive and Holcomb School Bus Yard project located at 1 Osprey Court Logan Township, NJ.

On motion by Mr. Burke, seconded by Mr. Hill it was moved to approve the F2 Applications for Chelton House Products located at 607 Heron Drive and Holcomb School Bus Yard project located at 1 Osprey Court.

RECORDED VOTE: Aye: Mr. Burke, Mr. Hill, Mr. Bickerdyke, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley reports on the following projects:

The Raccoon Creek Bridge Replacement Project - draft plans and design details requested by NJDOT were completed and submitted to LTMUA for review.

The Jefferson Lane Entrance Reconfiguration Project - analysis of site hydrology was initiated, and the wetlands delineation and topographic survey are complete.

The Water Reclamation Facility Protective Coating Replacement Project - a site visit is scheduled tomorrow for protective coating options.

**Solicitor's Report:**

Mr. DiMuzio states he has nothing to report at this time.

**Executive Director's Report:**

Mr. Weber reports the refrigerator in the Lab had to be replaced. Mr. Weber and Mr. Whalen purchased a new refrigerator for the kitchen and the kitchen refrigerator was put in the lab. Mr. Weber says the fine screen is scheduled to ship 8/26/14, and he is waiting on a confirmation email. When the fine screen arrives a two-ton crane will be used to remove it from the truck.

**Business Manager's Report:**

Mrs. Schultz is on vacation; however, she submitted her report to the Board. Mr. Weber offered to answer any questions regarding Mrs. Schultz's report. There were no questions.

**Superintendent's Report:**

Mr. Whalen reports the plant is running well. The Maintenance Department is currently looking into installing permanent steps going into the generator. Sean designed a wood platform and

steps, which is less expensive than using fiberglass. The painting of the pump stations is complete.

Mr. Whalen says there will be Safety Expos in September and November. The staff will attend, half of the staff will attend the expo in Camden County and the other half will attend the expo in Middlesex County.

**Correspondence:**

None

**Personnel Committee Report:**

None

**Construction Committee Report:**

None

**Old Business:**

None

**New Business:**

None

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to close the meeting to the public

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to adjourn the meeting at 7:17 p.m.

RECORDED VOTE: Aye: Mr. Burke, Mr. Hill, Mr. Bickerdyke, and Mr. Servais

Nay: None

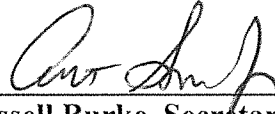
Abstain: None

MOTION CARRIED: 4-0-0



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**Frank Servais, Chairperson**



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**Russell Burke, Secretary/Treasurer**

**Respectfully Submitted,**



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**Donna Hughes, Administrative Recorder**