

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
DECEMBER 20, 2016 - OPEN SESSION**

Russell Burke, Chairman opened the December 20, 2016 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2016 to January 31, 2017 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Chairman Burke, requested a roll call which revealed the following Members present:

Art Smith, William Drew, Brian Toliver, and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Christopher Whalen-Superintendent, Carly Schultz- Business Manager, and Donna Hughes-Administrative Assistant
Edward Hill arrived at 7:03 p.m.

Approval of Minutes:

The minutes for the November 22, 2016 meeting were presented.
There were no questions.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the minutes for November 22, 2016.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, and Mr. Hill
 Nay: None
 Abstain: Mr. Burke

MOTION CARRIED: 4-0-1

Payment of Bills:

The bills presented for payment of the December 20, 2016 meeting were reviewed and discussed.

On motion by Mr. Hill, seconded by Mr. Smith, it was moved to approve the December 20, 2016 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Engineer's Report:

Mr. Bradley reports:

Reviewed information for the F2 application for the DP Partners Building D project located at 405 Pedricktown Road. There were last minute issues and will be presented at the January 2017 meeting for the F2 application approval.

Reviewed additional information for the F1 application that was provided for the DP Partners Warehouse Project located at 2651 Oldmans Creek Road and recommend conditional approval for the F1 application.

On motion by Mr. Hill seconded by Mr. Smith, it was moved to approve the F1 application for the DP Partners Warehouse Project located at 2651 Oldmans Creek Road.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Solicitor's Report:

Mr. DiMuzio reports:

RESOLUTION 54-16 – OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE EXECUTION OF A RISK MANAGEMENT CONSULTANT AGREEMENT WITH MICHAEL AVALONE OF CONNER STRONG COMPANIES, INC. FOR THE NEW JERSEY UTILITIES AUTHORITY JOINT INSURANCE FUND

On motion by Mr. Drew seconded by Mr. Hill, it was moved to authorize a risk management consultant agreement with Michael Avalone of Conner Strong Companies, Inc. for the NJ Utilities Authority Joint Insurance Fund

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 55-16-AUTHORIZING THE TRANSFER OF 3 SEWER CONNECTION UNITS HELD BY LIBERTY PROPERTY TRUST, FROM 400 ARLINGTON ROAD TO 540 PEDRICKTOWN ROAD, IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion Mr. Drew seconded by Mr. Toliver, it was moved to authorize the transfer of 3 sewer connection units held by Liberty Property Trust, from 400 Arlington Road to 540 Pedricktown Road in Logan Township, New Jersey

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 56-16-OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
INCREASING WAGES FOR EMPLOYEES OF THE AUTHORITY

On motion by Mr. Drew seconded by Mr. Hill, it was moved to increase wages for the employees of the Authority, and to table section 2 until the Personnel Committee determines the criteria.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

Executive Director's Report:

Mr. Weber asks if the Board has any questions on his report. The Board had no questions.

Mr. Weber reports:

Robert Hawkins, Jr. passed the C1 License examination, and he will receive the appropriate pay increase determined by the Employee Advancement Program.

The budget was submitted to the state by the November 30, 2016 deadline. The state will send the approved budget back and the approved budget will be presented to board for adoption at the January 24, 2017 meeting.

The LTMUA will be receiving a \$4,512.07 credit towards next year's insurance premium due to no-lost time accident free.

Business Manager's Report:

Mrs. Schultz asks if there are any questions on her report. There were no questions.

Superintendent's Report:

Mr. Whalen reports:

He will be scheduling the 2017 Safety Training in the next few weeks for all LTMUA employees.

Personnel Committee Report:

None

Committee Report:

None

Old Business:

None

New Business:

The Board is authorizing an employee appreciation luncheon for the no lost time accident free. The LTMUA is going on 18 years accident free. The Board acknowledges this is a huge accomplishment by the entire staff.

On motion by Mr. Smith, seconded by Mr. Hill, it was moved to open the meeting to the Public

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Smith, it was moved to close the meeting to the Public


RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to adjourn the meeting at 7:27 p.m.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Smith and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

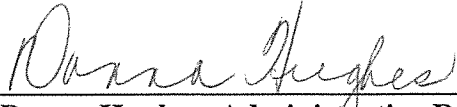


Russell Burke, Chairman
Edward H. Hill, Vice Chair



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder

