

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES  
January 28, 2014 - OPEN SESSION**

Chairperson Frank Servais opened the January 28, 2014 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2013 to January 31, 2014 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Chairperson Servais requested a roll call which revealed the following Members present: Russell Burke, Art Smith, Frank Servais, and Edward Hill. Edward Bickerdyke recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Joseph Weber-Executive Director, Christopher Whalen-Superintendent, Carly Schultz-Business Manager, and Donna Hughes-Administrative Assistant.

**Approval of Minutes :**

The minutes for December 17, 2013 meeting were presented.

There were no questions.

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve the minutes for December 17, 2013.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

**Payment of Bills:**

The bills presented for payment of the January 28, 2014 Bill List were discussed.

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to approve the bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

A revised Bill List for December 17, 2013 was presented. The revision - Kleinfelder was overpaid in error.

On motion by Mr. Hill, seconded by Mr. Smith, it was moved to approve the revised December 17, 2013 bill list.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

**Engineer's Report:**

Mr. Bradley was not present, but his report was submitted to the Board for their review. Mr. Weber offered to answer any question relating to the Engineer's Report. There were no questions.

**Solicitor's Report:**

RESOLUTION 59-13 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
END OF THE YEAR BUDGET TRANSFERS

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve Resolution 59-13 authorizing end of the year budget transfers.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 60-13: 2014 ADOPTED BUDGET RESOLUTION –LOGAN TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY FISCAL YEAR: FROM: 2/1/214 TO: 1/31/2015

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve Resolution 60-13 adopting the Logan Township MUA 2014 Budget.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

**Executive Director's Report:**

Mr. Weber presented his report and the Board had no questions.

**Business Manager's Report:**

Mrs. Schultz adds to her report a check for \$63,000 was received from the insurance company for a UV insurance claim. Mrs. Schultz reports at her request, Donna reviewed and renegotiated the Pitney Bowes Contract and ordered the billing cards from a local printer at a reduced cost.

**Superintendent's Report:**

Mr. Whalen reports that he obtained four quotes to have the pump for Pump Station #12 repaired, and estimated time is approximately 6 – 8 weeks to repair.

Mr. Whalen reports all 2014 Safety Training has been scheduled for the staff as well as safety videos have been ordered for in-house training. Mr. Whalen and Mr. Burke discuss the scheduled and upcoming training for the LTMUA employees.

Mr. Whalen reports Safety Training was scheduled to take place at the MUA. The MUA Maintenance employees and the Logan Township Public Works employees were going to attend, however, due to inclement weather, the class was rescheduled.

**Correspondence:**

None

**Personnel Committee Report:**

None

**Construction Committee Report:**

None

**Old Business:**

Mr. Servais thanks Mr. Weber for negotiating with Centerpoint Associates to reduce the cost of the change orders and final payment to close the project out. The project is complete.

**New Business:**

None

On motion by Mr. Smith, seconded by Mr. Burke it was moved to open the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Smith, seconded by Mr. Burke, it was moved to close the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Hill, seconded by Mr. Smith, it was moved to adjourn the meeting at 7:21 p.m.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0



**Frank Servais, Chairperson**



**Russell Burke, Secretary/Treasurer**

**Respectfully Submitted,**



**Donna Hughes, Administrative Recorder**