

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
June 24, 2014 - OPEN SESSION**

Chairperson Frank Servais opened the June 24, 2014 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2014 to January 31, 2015 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Chairperson Servais requested a roll call which revealed the following Members present: Russell Burke, Edward Bickerdyke, Edward Hill, and Frank Servais. Art Smith recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Carly Schultz-Business Manager, Donna Hughes-Administrative Assistant and Christopher Whalen-Superintendent recorded as absent/vacation.

Approval of Minutes:

The minutes for May 27, 2014 meeting were presented.

There were no questions.

On motion by Mr. Bickerdyke, seconded by Mr. Hill, it was moved to approve the minutes for May 27, 2014.

RECORDED VOTE: Aye: Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: Mr. Burke

MOTION CARRIED: 3-0-1

Payment of Bills:

The bills presented for payment of the June 24, 2014 Bill List were reviewed and discussed.

On motion by Mr. Burke, seconded by Mr. Bickerdyke, it was moved to approve the May 27, 2014 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Engineer's Report:

Mr. Bradley summarized his report and highlighted the key activities. Mr. Bradley reports the F2 application and related documents were reviewed and approved for the La Brea Bakery Expansion Project located at 11 Technology Drive in Logan Township.

On motion by Mr. Bickerdyke, seconded by Mr. Hill it was moved to approve the F2 application for La Brea Bakery Plant Expansion Project.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley states the F2 application and related documents for the Holcomb School Bus Yard Project located at 1 Osprey Court in Logan Township were reviewed and a draft approval letter was prepared for LTMUA's review.

Mr. Bradley reports a proposal for the Jefferson Lane Entrance reconfiguration was prepared providing design-related services and summarizing critical areas. He states, "This project is not as straight forward as it appears". The proposal includes surveying, wetlands delineation and permits.

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to approve the scope of services by Kleinfelder for the Jefferson Lane Entrance reconfiguration not to exceed the amount of \$40,700.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley refers to the proposal detailing the Repainting Design Services for the tanks in Plant No. 1 and Plant No. 2, the SBR and EQ buildings and associated piping. He states "the timing is right". The process requires a tank be removed from service for several weeks and since flow to the plant has been increasing, it should be done before the flows increase to the point that a tank cannot be removed from service without impacting effluent quality.

On motion by Mr. Bickerdyke, seconded by Mr. Burke, it was moved to approve the proposal by Kleinfelder for Repainting Design Services of the tanks in Plant No. 1 and Plant No. 2, the SBR and EQ buildings and associated piping not to exceed the amount of \$21,340.00

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Solicitor's Report:

Mr. DiMuzio presented the following resolutions:

RESOLUTION 25-14 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
INCREASING THE BID THRESHOLD TO \$36,000

Mr. DiMuzio explains an increase in the bid threshold is permitted if a Qualified Purchasing Agent is appointed and establishes the criteria. Carly Schultz was appointed by the LTMUA as its Purchasing Agent on August 27, 2013.

On motion by Mr. Burke, seconded by Mr. Bickerdyke, it was moved to approve Resolution 25-14 increasing the bid threshold to \$36,000.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 26-14 AUTHORIZING THE TRANSFER OF TEN (10) CONNECTION
UNITS FROM CENTER SQUARE REAL ESTATE DEVELOPMENT COMPANY, INC. TO
FOODCOMM INTERNATIONAL, INC. FOR USE AT PROPERTY KNOWN AS BLOCK
2801, LOT 39 ON THE LOGAN TOWNSHIP TAX MAP

On motion by Mr. Bickerdyke, seconded by Mr. Hill, it was moved to approve Resolution 26-14 authorizing the transfer of ten (10) connection units from Center Square Real Estate Development Company, Inc. to FoodComm International, Inc.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 27-14 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUTHORIZING A MEETING CLOSED TO THE PUBLIC DISCUSSING BUSINESS/
CONTRACTUAL ISSUES

On motion by Mr. Bickerdyke, seconded by Mr. Burke it was moved to approve Resolution 27-14 authorizing a meeting closed to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Executive Director's Report:

Mr. Weber reports on June 19, 2014, he attended a meeting in Trenton for the Rt. 130/Raccoon Creek Bridge replacement project. He states the LTMUA's request for a guiderail along sections of the Utility Access Road was rejected by the state. Mr. Weber refers to the letter from the State referencing this project, and addresses his concerns to the Board regarding the state's response. The Board is in agreement to appeal the decision of no guiderail.

Business Manager's Report:

Mrs. Schultz reports the Audit Exit Conference is scheduled for Wednesday, June 25, 2014 at 10 a.m. with Bowman and Company.

Superintendent's Report:

Mr. Whalen was on vacation; however, he submitted his report to the Board. Mr. Weber offered to answer any questions regarding Mr. Whalen's report. There were no questions.

Correspondence:

None

Personnel Committee Report:

None

Construction Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to close the meeting to the public

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Bickerdyke, seconded by Mr. Hill, it was moved at 7:50 p.m. to go into closed session.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Bickerdyke, seconded by Mr. Hill, it was moved at 8:05 p.m. to go out of closed session.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Bickerdyke, seconded by Mr. Hill it was moved at 8: 06 to go into open session.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Bickerdyke, seconded by Mr. Hill, it was moved to approve LTMUA's Solicitor and Engineer for preliminary business/contractual negotiations.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Bickerdyke, seconded by Mr. Hill, it was moved to adjourn the meeting at 8:08 p.m.

RECORDED VOTE: Aye: Mr. Burke, Mr. Bickerdyke, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

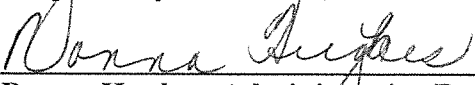


Frank Servais, Chairperson



Russell Burke, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder