

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES  
NOVEMBER 24, 2015 - OPEN SESSION**

Russell Burke, Treasurer opened the November 24, 2015 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2015 to January 31, 2016 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Russell Burke, Treasurer requested a roll call which revealed the following Members present: Russell Burke, Art Smith, William Drew. Edward Hill recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Carly Schultz-Business Manager, Christopher Whalen-Superintendent, Donna Hughes-Administrative Assistant.

**Approval of Minutes:**

The minutes for the October 27, 2015 meeting were presented.  
There were no questions.

On motion by Mr. Burke, seconded by Mr. Drew, it was moved to approve the minutes for October 27, 2015.

RECORDED VOTE:   Aye:     Mr. Smith, Mr. Drew, and Mr. Hill  
                      Nay:     None  
                      Abstain: Mr. Burke

MOTION CARRIED:  3-0-1

Edward Hill entered the meeting at 7:03 p.m.

**Payment of Bills:**

The bills presented for payment of the November 24, 2015 Bill List were reviewed and discussed.

On motion by Mr. Burke, seconded by Mr. Smith it was moved to approve the November 24, 2015 bill list for all authorized bills.

RECORDED VOTE:   Aye:     Mr. Burke, Mr. Smith, Mr. Drew, and Mr. Hill  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 4-0-0

**Engineer's Report:**

Mr. Bradley reports information received for the F1 application was reviewed for the DP Partners Building F Project located at 2810 Oldmans Creek Road, Logan Township, NJ. A letter dated 11/17/15 was sent to Joseph Weber recommending approval of the F1 application.

On motion by Mr. Hill, seconded by Mr. Burke it was moved to approve the F1 application for DP Partners Building F.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley reports the Water Reclamation Facility Protective Coating Replacement Project is going well and on schedule.

The Raccoon Creek Force Main Replacement and Relocation Project – temporary easement descriptions were prepared for the temporary easement agreement with the property owner.

Mr. Bradley reviews and answers questions on the proposal for cathodic protection design services at LTMUA.

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to give Kleinfelder the approval to move forward with the cathodic protection design services with an estimated cost of \$31,920.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

**Solicitor's Report:**

RESOLUTION 50-15 – 2016 AUTHORITY BUDGET

Fiscal year: From February 1, 2016 To: January 31, 2017

On motion by Mr. Burke, seconded by Mr. Drew, it was moved to approve Resolution 50-15 approving the 2016 Authority Budget.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

Mr. DiMuzio reports that Frank Servais, the LTMUA's former Chairman submitted his letter of resignation to Mayor Minor. Mr. Servais will not attend any more meetings.

**Executive Director's Report:**

Mr. Weber reports a homeowner from Oldmans Creek Road inquired about he and his neighbors tying into the sewer system. Mr. Weber told him to talk to his neighbors and have the neighbors contact him. Mr. Weber explains there are sewer lines (Pump Station #10) within 200 feet from these homes and per the MUA's Rules and Regulations they are required to tie in. Mr. Weber says he also received a telephone call from a gentleman near Albert's Organics who would like to tie into the sewer also.

Mr. Weber reports they have been working closely with R & V on the SBR plant expansion design. Mr. Weber says, "We are still getting information and still reviewing the information. At the end of the day we want a plant that we can operate well and get competitive bidding. Some of the wording in the specifications favors one company more and that will not be good for the Authority. We have reached out to two manufactures to get wording for more competitive bidding".

Mr. Weber asks the Board if it is OK to have the Employee Appreciation Lunch. The Board approved the Employee Appreciation Lunch.

**Business Manager's Report:**

Mrs. Schultz reports she attended the Tax Sale on November 20, 2015 at the Municipal building and collected \$79,000 in past due sewer balances.

**Superintendent's Report:**

Mr. Whalen reports he is waiting on an updated quote for the Plant 1 program. The current program is working manually (not in auto using too much energy) but not sure how long it will last. The new program will be more efficient and cost effective.

Mr. Whalen say he has obtained quotes for the access card system for the administration building. The estimated cost is \$3,400.

Mr. Whalen says that he and Mr. Weber are still discussing what to do with the open Maintenance position. Qualified people are applying, but they cannot pass the written test.

**Correspondence:**

None

**Personnel Committee Report:**

None

**Committee Report:**

Mr. Smith says there is nothing new to report on the potential Solar Project.

**Old Business:**

None

**New Business:**

**None**

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to open the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Burke seconded by Mr. Smith, it was moved to close the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Burke seconded by Mr. Smith, it was moved to adjourn the meeting at 7:42 p.m.

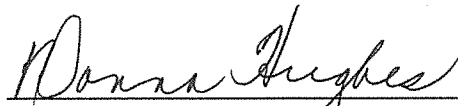
RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 4-0-0

  
\_\_\_\_\_  
**Edward Hill, Vice Chairperson**

  
\_\_\_\_\_  
**Russell Burke, Secretary/Treasurer**

**Respectfully Submitted,**

  
\_\_\_\_\_  
**Donna Hughes, Administrative Recorder**

