

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES  
OCTOBER 27, 2015 - OPEN SESSION**

Art Smith, Board Member opened the October 27, 2015 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2015 to January 31, 2016 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Art Smith, Board Member requested a roll call which revealed the following Members present: Art Smith, William Drew, Edward Hill (on telephone). Russell Burke and Frank Servais recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Carly Schultz-Business Manager, Christopher Whalen-Superintendent, Donna Hughes-Administrative Assistant.

**Approval of Minutes:**

The minutes for the September 22, 2015 meeting were presented.

There were no questions.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the minutes for September 22, 2015.

RECORDED VOTE:   Aye:     Mr. Smith, Mr. Drew, and Mr. Hill  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:   3-0-0

**Payment of Bills:**

The bills presented for payment of the October 27, 2015 Bill List were reviewed and discussed.

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to approve the October 27, 2015 bill list for all authorized bills.

RECORDED VOTE:   Aye:     Mr. Smith, Mr. Drew, and Mr. Hill  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:   3-0-0

**Engineer's Report:**

Mr. Bradley reports:

The F2 application and documents for the Penske Logistics project located at 1110 Commerce Blvd. were reviewed and approved. This project is to serve as a warehouse for Wawa bakery goods.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the F2 Application for the Penske Logistics project.

RECORDED VOTE:   Aye:     Mr. Smith, Mr. Drew, and Mr. Hill  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:  3-0-0

Mr. Bradley reports the F2 Application for Green Chef, Inc. located at 1130 Commerce Blvd. was too new to add to his report, but he is recommending approval provided certain conditions are met.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to give a conditional approval for the Green Chef, Inc. F2 Application

RECORDED VOTE:   Aye:     Mr. Smith, Mr. Drew, and Mr. Hill  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:  3-0-0

Mr. Bradley reports: The Water Reclamation Facility Protective Coating Replacement Project is on schedule.

**Solicitor's Report:**

RESOLUTION 49-15 – AUTHORIZING THE TRANSFER OF EIGHT (8) SEWER CONNECTION UNITS FROM RAYKEN DEVELOPMENT LLC TO JPO LEXINGTON FOR USE AT PROPERTY KNOWN AS BUILDING 8, LEXINGTON MEWS AT WEATHERBY, PLATE 3, BLOCK 3, LOT 7 & BLOCK 4, LOT 3 ON THE WOOLWICH TOWNSHIP TAX MAP

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve Resolution 49-15 authorizing the transfer of eight (8) sewer connection units from Rayken Development LLC to JPO Lexington

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None  
MOTION CARRIED: 3-0-0

**Executive Director's Report:**

Mr. Weber asks if there are any questions on his report. There are no questions.  
Mr. Weber thanked the board for allowing Mr. Whalen and he to attend WEFTEC. Mr. Weber stated the courses attended were very informative. Mr. Weber and Mr. Whalen walked the floor of the convention center observing different types of equipment for our upcoming expansion and our current facility.

**Business Manager's Report:**

Mrs. Schultz asks if there are any questions on her report. There are no questions.

**Superintendent's Report:**

Mr. Whalen reports:

The Maintenance Department continues to do preventative maintenance and are in the process of servicing all pump station pumps and generators.

The entire staff had Fire Extinguisher Training (hands on) including the ladies in the Front Office. The Fire Extinguishers are inspected monthly by the LTMUA and twice a year by the Fire Extinguisher Company and the Fire Inspector.

Robert Hawkins took the S1 Wastewater Licensing Exam and is awaiting the results.

Mr. Whalen thanks the Board for letting him and Mr. Weber attend WEFTEC.

**Correspondence:**

None

**Personnel Committee Report:**

None

**Committee Report:**

Mr. Smith says there is nothing new to report on the potential Solar Project.

**Old Business:**

None

**New Business:**

None

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to open the meeting to the public.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to close the meeting to the public.


RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0


On motion by Mr. Hill, seconded by Mr. Drew, it was moved to adjourn the meeting at 7:39 p.m.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, and Mr. Hill  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0

  
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**Edward Hill, Vice Chairperson**  
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**Russell Burke, Secretary/Treasurer**

**Respectfully Submitted,**

  
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**Donna Hughes, Administrative Recorder**