

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
SEPTEMBER 22, 2015 - OPEN SESSION**

Chairperson Frank Servais opened the September 22, 2015 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2015 to January 31, 2016 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Chairperson Servais requested a roll call which revealed the following Members present: Russell Burke, Art Smith, William Drew, Edward Hill and Frank Servais.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Carly Schultz-Business Manager, Christopher Whalen-Superintendent, Donna Hughes-Administrative Assistant and Christopher Langhart from McManimon, Scotland & Baumann, LLC

Approval of Minutes:

The minutes for the August 25, 2015 meeting were presented.

There were no questions.

On motion by Mr. Burke, seconded by Mr. Drew, it was moved to approve the minutes for August 25, 2015.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill and Mr. Servais
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Payment of Bills:

The bills presented for payment of the September 22, 2015 Bill List were reviewed and discussed.

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve the September 22, 2015 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Engineer's Report:

Mr. Bradley reports:

The NJDES Permit renewal application and supporting documents were reviewed and submitted to the LTMUA for review. Mr. Bradley explains this is the key NJDEP permit that establishes the F1 limitations in terms and conditions that allows the MUA to discharge the treated effluent into the Delaware River. This permit is renewed every 5 years.

The Water Reclamation Facility Protective Coating Replacement Project is going according to schedule, progressing nicely and is approximately 50% complete.

Solicitor's Report:

Mr. DiMuzio presented the following resolutions:

RESOLUTION 43-15 – RESOLUTION CORRECTING RESOLUTION 39-15 TO AUTHORIZE THE TRANSFER OF FOUR (4) SEWER CONNECTION UNITS FROM RAYKEN DEVELOPMENT LLC TO JPO LEXINGTON FOR USE AT PROPERTY KNOWN AS BUILDING 20, LEXINGTON MEWS AT WEATHERBY, PLATE 3, BLOCK 3, LOT 7 & BLOCK 4, LOT 3 ON THE WOOLWICH TOWNSHIP TAX MAP

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve Resolution 43-15 which replaces Resolution 39-15 authorizing the transfer of 4 sewer connection units from Rayken Development LLC to JPO Lexington

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 46-15 – AUTHORIZING THE LOGAN TOWNSHIP ENGINEER TO ADVERTISE AND PREPARE PUBLIC BIDS FOR THE “LOGAN MUA PLANT EXPANSION SBR EQUIPMENT” PURSUANT TO THE SHARED SERVICES AGREEMENT BETWEEN THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AND LOGAN TOWNSHIP.

On motion by Mr. Drew, seconded by Mr. Burke, it was moved to approve Resolution 46-15 authorizing the Logan Township Engineer to advertise and prepare public bids for the Logan MUA Plant expansion SBR equipment.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 47-15 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES RELATING TO THE AUTHORITY'S CAPITAL IMPROVEMENT PROGRAM OUT OF THE PROCEEDS OF BONDS OR OTHER OBLIGATIONS TO BE HEREAFTER ISSUED BY THE AUTHORITY.

On motion by Mr. Hill, seconded by Mr. Burke, it was moved to approve Resolution 47-15 declaring LTMUA official intent to reimburse expenditures relating to the Authority's capital improvement program out of the proceeds of bonds or other obligations to be hereafter issued by the Authority.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 48-15 AUTHORIZING THE CLOSURE OF THE TD BANK ACCOUNTS

On motion by Mr. Smith, seconded by Mr. Burke, it was moved to approve Resolution 48-15 authorizing the closing of the TD Bank accounts.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Executive Director's Report:

Mr. Weber reports that he, Mr. Whalen and Mr. Bradley have been looking into replacing the Cathodic Protection for Plant 1. The old system is not working and is causing corrosion on the tanks. Mr. Weber says they are looking into an expandable impressed current system to protect the forty- one year old tanks. Mr. Weber asks the Board if they can move forward with this project and have Mr. Bradley put together a bid package for the Cathodic Protection.

On motion by Mr. Burke, seconded by Mr. Smith, the Board authorizes Mr. Bradley to put together a bid package for Cathodic Protection for Plant 1

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Mr. Weber explains the weirs (as discussed in the Painting project) are old, some are broken and will have to be replaced. Mr. Weber and Mr. Bradley are looking into the different materials and the cost to replace the weirs.

Mr. Weber reports on 9/18/15, he and Christopher Langhart attended the NJ Environmental Financing Program Seminar and met with New Jersey Environmental Infrastructure Trust (NJEIT) representatives to obtain information about the program and discuss financing for LTMUA projects.

Business Manager's Report:

Mrs. Schultz reports the Tax Sale list for 2014 delinquent accounts was sent to Rosanne Pyle. The tax sale is scheduled for November 20, 2015.

Superintendent's Report:

Mr. Whalen reports the Maintenance Department continues to work preventative maintenance and is in the process of servicing all pump station pumps and generators. Mr. Whalen reports the annual Safety Audit via JIF was completed and the LTMUA received an excellent audit. Mr. Whalen says, "As I have stated in the past, this is a team effort and all the LTMUA employees deserve a lot of credit for this great audit". The Audit Report stated that LTMUA's Safety Program is very strong and proactive.

Correspondence:

None

Personnel Committee Report:

None

Construction Committee Report:

Mr. Smith reports the Solar Committee has met several times, and Annina Hogan is preparing a cost/gain report. She did not have the accurate Kilowatt hours for the MUA, she is going to input the current numbers and disclose the savings over 25 year period. Once the Solar Committee receives the accurate numbers, they will be able to discuss in detail and make a recommendation at the next meeting if the Solar Project will be profitable.

Old Business:

None

New Business:

Mr. Servais said the Shared Service Agreement between Logan Township and LTMUA was going to be expanded sharing employees mostly Administrative. The Board requested more information on this and asked Mr. DiMuzio not to draw up a resolution until the Board obtains and reviews the details of the expanded agreement.

On motion by Mr. Smith, seconded by Mr. Burke, it was moved to open the meeting to the public.


RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0


On motion by Mr. Smith, seconded by Mr. Burke, it was moved to close the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

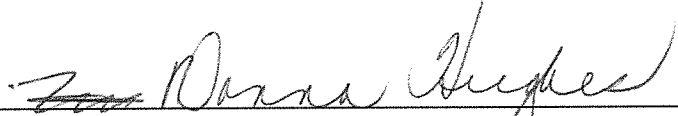
On motion by Mr. Hill, seconded by Mr. Burke, it was moved to adjourn the meeting at 8:08 p.m.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Drew, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0


Frank Servais, Chairperson
Edward H. Hill, Vice-Chairperson


Russell Burke, Secretary/Treasurer
Arthur W. Smith Jr., Board member

Respectfully Submitted,


Donna Hughes, Administrative Recorder

