

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
JANUARY 22, 2019 - OPEN SESSION**

Russell Burke, Chairman opened the January 22, 2019 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2018 to January 31, 2019 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Russell Burke, Chairman, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver, William Drew, Edward Hill and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Christopher Whalen-Superintendent, Timothy Bradley-Engineer, Carly Schultz-Business Manager, Donna Hughes-Administrative Assistant and Anthony Fotopoulos – Representative of Keystone Power Holdings, LLC.

Mr. Burke suspended the regular order of business to open the meeting to the Public

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to change the order of the meeting and open the meeting to the Public

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   5-0-0

Mr. Anthony Fotopoulos – a Representative of Keystone Power Holdings, LLC. gave a Solar Presentation to the Board

On motion by Mr. Hill, seconded by Mr. Toliver, it was moved to close the meeting to the Public and resume the regular order of the meeting

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   5-0-0

### **Approval of Minutes:**

The minutes for the December 18, 2018 meeting were presented

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to approve the minutes for the December 18, 2018 meeting.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                          Nay:       None  
                          Abstain:   None

MOTION CARRIED:   5-0-0

### **Payment of Bills:**

The bills presented for payment of the January 22, 2019 Bill List were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the bill list for all authorized bills

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                          Nay:       None  
                          Abstain:   None

MOTION CARRIED:   5-0-0

### **Engineer's Report:**

Mr. Bradley reports:

Kleinfelder reviewed the Valtris outfall agreement and the Valtris outfall design report for the new multi-port diffuser system. A report with modifications was sent out today to the LTMUA.

Effluent Force Main Replacement Project – completed the wetlands and flood hazard area permit application and supporting technical information. The permit is ready to submit.

The SBR Expansion Project – the project is 68 percent complete.

The Birch Creek Flooding Evaluation – completed a report and distributed it by email. The report summarizes the tide gate malfunctions and solution to fix daily problems. This solution will not handle large storms.

### **Solicitor's Report:**

Mr. DiMuzio presented the following resolutions:

RESOLUTION 55-18: RATIFYING AND AUTHORIZING EXECUTION OF NINETEEN (19) NON-DOMESTIC WASTEWATER DISCHARGE AGREEMENTS, IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Drew, seconded by Mr. Guy it was moved to authorize execution of nineteen (19) non-domestic Wastewater Discharge Agreements

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:  None  
MOTION CARRIED:  5-0-0

RESOLUTION 64-18: AWARDING A CONTRACT FOR INFORMATION TECHNOLOGY (IT) AT A TOTAL ANNUAL COST NOT TO EXCEED \$7,800.00

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to award a contract for Information Technology (IT) at a total annual cost not to exceed \$7,800

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:  None  
MOTION CARRIED:  5-0-0

RESOLUTION 65-18: END OF THE YEAR BUDGET TRANSFERS

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to approve the end of the year budget transfers

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:  None  
MOTION CARRIED:  5-0-0

RESOLUTION 66-18: 2019 BUDGET RESOLUTION

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to adopt the 2019 Budget

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:  None  
MOTION CARRIED:  5-0-0

RESOLUTION 67-18: OF THE LTMUA REQUIRING CLAIMANT CERTIFICATIONS ON CERTAIN TYPES OF TRANSACTIONS

On motion by Mr. Drew, seconded by Mr. Hill it was approved requiring claimant certification on certain types of transactions

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:   None  
MOTION CARRIED:   5-0-0

**Superintendent's Report:**

Mr. Whalen reports:

He is working on New Job descriptions for the Operations and Maintenance Employees.

Mr. Whalen announces that the Logan Township MUA has been selected for the 2019 George W. Burke, Jr. Award. This award is presented annually by the NJ Water Environment Association to a municipal or industrial wastewater facility for its safety program and safety record. Mr. Whalen says, "this award is due to the employees of the Authority taking safety serious, and their continued hard work". The Board congratulated the LTMUA employees.

**Business Manager's Report:**

Mrs. Schultz asks if the Board has any questions on her report. The Board had no questions.

Mrs. Schultz reports: The RFQ's for professionals for 2019 were received and opened on January 15, 2019 at 10:00 a.m.

**Correspondence**

None

**Committee Report:**

None

**Construction Committee Report:**

None

**Personnel Committee Report:**

None

**Old Business:**

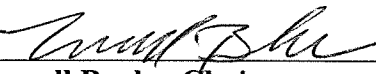
None

**New Business:**

None

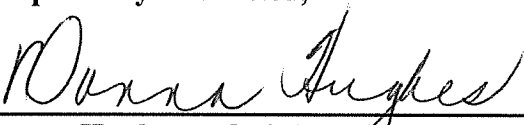
On motion by Mr. Hill, seconded by Mr. Drew it was moved to adjourn the meeting at 8:10 p.m.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:   None  
MOTION CARRIED:   5-0-0

  
\_\_\_\_\_  
Russell Burke, Chairman

  
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William Drew, Secretary/Treasurer

Respectfully Submitted,

  
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Donna Hughes, Administrative