

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
JANUARY 28, 2020 - OPEN SESSION**

Russell Burke, Chairman opened the January 28, 2020 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2019 to January 31, 2020 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Russell Burke-Chairman, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver, Will Drew and Russell Burke

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Carly Schultz-Business Manager, Christopher Whalen-Superintendent and Donna Hughes – Administrative Assistant.

Approval of Minutes:

The minutes for the December 17, 2019 meeting were presented

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to approve the minutes for the December 17, 2019 meeting.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Payment of Bills:

The bills presented for payment of the January 28, 2020 Bill List were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to approve the bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Engineer's Report:

Mr. Bradley reports:

The F2 Application for the Liberty Venture 1 Project located at 501 Arlington Blvd. was received and reviewed. A letter dated January 20, 2020 was prepared recommending approval of the F2 application.

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to approve the F2 application for Liberty Venture 1 located at 501 Arlington Blvd.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley says the Logan North project is underway. There was a Preconstruction meeting on January 17, 2020 with the representatives. They will be initiating construction of the collection system at that property soon.

Mr. Bradley says he is happy to report the final payment and related documents were prepared for the SBR Expansion Project. This project finished under bid by \$231,000, which is a rare event. The contractor provided the two-year Maintenance Bond which is now in effect to cover any project defects that could develop in the next two years.

Mr. Hill arrived at 7:08 p.m.

Solicitor's Report:

Mr. DiMuzio presented the following Resolutions:

RESOLUTION 63-19: CONSENTING TO THE TRANSFER OF THIRTEEN EDUs (SEWER CONNECTION UNITS) FROM DP PARTNERS LOGAN I, LLC (OR LOGAN I) TO VERONI USA, INC. FOR USE AT 1110 COMMERCE BOULEVARD, LOGAN TOWNSHIP, NJ

On motion by Mr. Drew, seconded by Mr. Toliver it was moved to consent to the transfer of 13 EDUs from DP Partners Logan I, LLC to Veroni USA, Inc. for use at 1110 Commerce Blvd.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 71:19: NOTIFYING AQUA, NEW JERSEY, INC. ("AQUA") OF ITS CUSTOMERS' OBLIGATION TO SATISFY THE LTMUA'S ALLOCATION POLICY RULES AND REGULATIONS ("APRR") BY DELIVERING TO AQUA A PROPERLY COMPLETED AND SIGNED WASTEWATER QUESTIONNAIRE FOR COMMERCIAL/INDUSTRIAL

USERS ("QUESTIONNAIRE") A/K/A APPENDIX 5 TO THE APRR, SO AQUA MAY PROVIDE THE QUESTIONNAIRE TO THE LTMUA SUPERINTENDENT/LICENSED OPERATOR AS REQUIRED BY THE APRR

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to notify Aqua, NJ, Inc. of its customers' obligation to satisfy the LTMUA's Allocation Policy Rules and Regulations by delivering to Aqua a properly completed and signed Wastewater Questionnaire for Commercial/Industrial users a/k/a Appendix 5 to the APRR, so Aqua may provide the questionnaire to the LTMUA Superintendent/Licensed Operator as required by the APRR

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 74-19: AUTHORIZING THE AUTHORITY TO BECOME A MEMBER OF THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM (NJWCPS)

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to authorize the Authority to become of member of the North Jersey Wastewater Cooperative Pricing System

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 75-19: 2020 (2020-2021) ADOPTED BUDGET RESOLUTION

On motion by Mr. Toliver, seconded by Mr. Hill, it was moved to adopt the (2020-2021) Budget

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 76-19: END OF YEAR BUDGET TRANSFERS

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to authorize the end of year Budget transfers

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 77-19: IMPLEMENTING A DOMESTIC VIOLENCE POLICY IN
ACCORDANCE WITH N.J.S.A. 11A:2-6a

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to implement a Domestic Violence Policy in accordance with N.J.S.A. 11A:2-6a

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 78-19: AUTHORIZING CLOSURE OF ESCROW ACCOUNTS AND THE
RETURN OF ANY REMAINING BALANCES TO THE DEPOSITORS

On motion by Mr. Guy, seconded by Mr. Drew, it was moved to authorize closure of Escrow Accounts and the return of any remaining balances to the depositors

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 79-19: AUTHORIZING THE TRANSFER OF TWO (2) SEWER
CONNECTION UNITS FROM DP PARTNERS LOGAN I, LLC TO RAR2-395
PEDRICKTOWN ROAD, IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW
JERSEY

On motion by Mr. Toliver, seconded by Mr. Hill, it was moved to authorize the transfer of two (2) sewer connection units from DP Partners Logan I, LLC to RAR2-395 Pedricktown Road

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 80-19: DESIGNATING CARLY SCHULTZ, BUSINESS MANAGER, AS
PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2020

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to designate Carly Schultz, Business Manager, as Public Agency Compliance Officer for the year 2020

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 81-19: AUTHORIZE AUTHORITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT (HUNTERDON COUNTY ESC CO-OP)

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to authorize the Authority to enter into a Cooperative Pricing Agreement

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 82-19: AWARDING A CONTRACT FOR INFORMATION TECHNOLOGY (IT) AT A TOTAL ANNUAL COST NOT TO EXCEED \$7,800.00

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to award a contract for Information Technology (IT) at a total annual cost not to exceed \$7,800

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 83-19: AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to authorize a meeting closed to the Public

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 84-19: AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Toliver, seconded by Mr. Drew, it was moved to authorize a meeting closed to the Public to discuss contractual negotiations

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Superintendent's Report:

Mr. Whalen reports:

A landowner off of 295- Exit 7 called asking if the Authority has capacity and would be interested in taking the Wastewater. The Board is interested in taking the Wastewater. Mr. Bradley thinks there may be issues with the DEP because of the different counties.

Mr. Whalen says, the JIF Officials Training will be March 24, 2020 at 6 p.m. Donna will call the Board to remind them.

Business Manager's Report:

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions.

Correspondence

None

Committee Report:

None

Construction Committee Report:

None

Personnel Committee Report:

None

Allocation Policy Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to go into closed session at 7:52 p.m.

RECORDED VOTE:	Aye:	Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:		5-0-0

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to go out of closed session at 8:40 p.m.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Drew seconded by Mr. Hill, it was moved to open the meeting to the public


RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Guy, it moved to close the meeting to the public

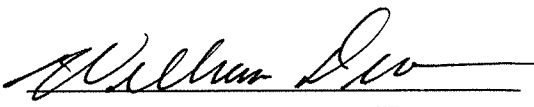
RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Toliver it was moved to adjourn the meeting at 8:41 p.m.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Guy, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0



Russell Burke, Chairman



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Assistant