

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
JULY 26, 2022-OPEN SESSION**

Russell Burke, Chairman opened the July 26, 2022 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2022 to January 31, 2023 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the Municipal Building.

Pledge of Allegiance and a moment of silence

Roll Call/Attendance:

Russell Burke requested a roll call, which revealed the following Members present:

William Drew, Brian Toliver, Ray Guy and Juan Mojica

Edward Hill recorded as absent.

Other meeting attendees included: Joseph Slachetka-Solicitor, Timothy Bradley-Engineer, Christopher Whalen – Superintendent, Carly Schultz-Business Manager and Donna Hughes-Administrative Assistant. Also in attendance was William Justice a resident of Jefferson Lane.

The minutes for the June 28, 2022 meeting were presented.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the minutes for the June 28, 2022 meeting

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew
 Nay: None
 Abstain: Mr. Guy and Mr. Burke
MOTION CARRIED: 2-0-2

Payment of Bills:

The bills presented for payment of the July 26, 2022 bill list were reviewed and discussed.

On motion by Mr. Drew seconded by Mr. Guy, it was moved to approve the bill list for all authorized bills

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Engineer's Report:

Mr. Bradley reports on the key activities and action items:

Kleinfelder reviewed and revised the F2 application and documents for the Green Chef Project located at 1130 Commerce Blvd, Swedesboro, NJ. A letter was prepared on July 1, 2022 to the LTMUA recommending approval of the F2 application

On motion by Mr. Drew seconded by Mr. Guy, it was moved to approve the F2 application for Green Chef

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Mr. Bradley refers to the Facility Improvements and Effluent Force Main Replacement Project Construction Administration Services – Budget Amendment Request

Mr. Bradley reports, due to the Contractor delays, the additional scope of services required is to continue providing Resident Project Representative Services and meetings until the project achieves final completion. The project is currently 55% complete. Assuming the same level of service over a ten (10) month period results in the need for an additional budget of \$270,000.

On motion by Mr. Drew seconded by Mr. Guy, it was moved to increase Kleinfelder's current budget by \$270,000 to continue providing Resident Project Representative Services and meetings for an additional (10) months for the Facility Improvements and Effluent Force Main Replacement Project

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Mr. Burke requests to change the order of the meeting and open the meeting to the Public

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to open the meeting to the Public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Mr. William Justice of Jefferson Lane expresses his frustration with the Facilities Improvement Project, He says, it is months that he cannot use his driveway on the right side due to the pipe blocking the driveway. He understands the Board and the MUA has little control over the Contractor's performance.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to close the meeting to the Public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Solicitor's Report:

Mr. Slachetka presented the following Resolutions:

RESOLUTION 43-22: APPROVING THE ISSUANCE OF THIRTY-SEVEN (37) EDUS TO TRIPLE NET INVESTMENTS XXXIX, LLC FOR CONNECTION AT BLDG A, 2961 RTE 322, LOGAN TOWNSHIP, NEW JERSEY

On motion by Mr. Drew seconded by Mr. Guy it was moved to approve the issuance of thirty-seven (37) edus to Triple Net Investments XXXIX, LLC for connection at Bldg. A, 2961 Route 322, Logan Township, New Jersey

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 44-22: ACKNOWLEDGING THE CONDITIONAL ASSIGNMENT OF FIFTY (50) CONNECTION UNITS FROM SUMMIT VENTURES LLC TO SOMERSET WOOLWICH URBAN RENEWAL LLC, SUBJECT TO THE TERMS SET FORTH HEREIN

On motion by Mr. Drew seconded by Mr. Guy it was moved to acknowledge the conditional assignment of fifty (50) connection units from Summit Ventures LLC to Somerset Woolwich Urban Renewal LLC, subject to the terms set forth herein

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 45-22: AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Drew seconded by Mr. Guy it was moved to authorize a meeting closed to the Public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 46-22: ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS

RESOLUTION 47-22: ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLANS TIER TWO REQUIREMENTS

RESOLUTION 48-22: ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER THREE REQUIREMENTS

On motion by Mr. Guy seconded by Mr. Toliver it was moved to approve Resolutions: 46-22, 47-22 and 48-22 adopting Technology Risk Management Standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One, Tier Two and Tier Three Requirements

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Superintendent's Report:

Mr. Whalen asks if the Board has any questions on his report. The Board had no questions.
Mr. Whalen says the Plant is currently running well.

Business Manger's Report:

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions.
Mrs. Schultz reports Austin Chambers received a \$0.50/hour raise for completing Operation & Maintenance of Wastewater Collection Systems effective 7/18/22.

Correspondence

None

Reports:

None

Personnel Committee Report:

None

Finance & Budget Committee Report

None

Construction & Future Development Committee Report:

None

Policy Committee:

None

Old Business:

None

New Business:

None

On motion by Mr. Drew seconded by Mr. Guy, it was moved to go into closed session at 7:51 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Drew seconded by Mr. Guy, it was moved to go out of closed session and adjourn the meeting at 8:05 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0




Russell Burke, Chairman



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Assistant