

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
NOVEMBER 21, 2023-OPEN SESSION**

Russell Burke, Chairman opened the November 21, 2023 meeting of the Logan Township Municipal Utilities Authority at 7:00 p.m. stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2023 to January 31, 2024 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the Municipal Building.

Pledge of Allegiance and a moment of silence

Roll Call/Attendance:

Mr. Burke requested a roll call, which revealed the following Members present:

Juan Mojica, Will Drew and Edward Hill

Brian Toliver recorded as absent

Other meeting attendees included: Joseph Slachetka-Solicitor, Timothy Bradley – Engineer via telephone, Christopher Whalen – Superintendent, Carly Schultz – Business Manager and Donna Hughes-Administrative Assistant. Also, in attendance: Mr. Sean Roscoe, a Logan Township resident observing the meeting

Approval of Minutes:

The minutes for the October 24, 2023 meeting were presented.

On motion by Mr. Drew seconded by Mr. Mojica, it was moved to approve the October 24, 2023 meeting minutes.

RECORDED VOTE: Aye: Mr. Mojica, Mr. Drew and Mr. Hill
 Nay: None
 Abstain: Mr. Burke

MOTION CARRIED: 3-0-1

Payment of Bills:

The bills presented for payment for the November 21, 2023 Bill List were reviewed and discussed.

On motion by Mr. Mojica seconded by Mr. Drew, it was moved to approve the bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Mojica, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Engineer's Report:

Mr. Bradley presented his report via telephone.

Mr. Bradley reports:

Kleinfelder reviewed the F1 application and related documents for the Commodore Business Center North Building 2, Three Eagles Nest Project located at Route 322 and Stone Meeting House Road, Logan Township, NJ. A letter dated November 14, 2023 was sent to the LTMUA recommending approval of the F1 application.

On motion by Mr. Drew seconded by Mr. Hill, it was moved to approve the F1 application for the Commodore Business Center North Building 2, Three Eagles Nest Project

RECORDED VOTE: Aye: Mr. Mojica, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley says an updated capacity assessment was done and preliminary evaluation from the SBR Manufacturer to monitor the SBR capacity by increasing the air flow to the SBRs. Kleinfelder is preparing a cost estimate to increase the air capacity to the SBR's which will increase capacity to Plant 1.

The Facility Improvements and Effluent Force Main Replacement Project CA Services – The Contractor has achieved substantial completion.

Polishing Pond Liner Replacement Project – The project is well underway and participated in the November 21, 2023 Construction/Progress Meeting.

Solicitor's Report:

Mr. Slachetka presented the following Resolutions:

RESOLUTION 44-23: INCREASING WAGES FOR EMPLOYEES OF THE AUTHORITY

On motion by Mr. Drew seconded by Mr. Mojica, it was moved to increase the employee salaries up to \$2.00/hour effective January 1, 2024 determined by a performance appraisal.

RECORDED VOTE: Aye: Mr. Mojica, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Mr. Toliver arrived at 7:14 p.m.

RESOLUTION 45-23: 2025 AUTHORITY BUDGET

FISCAL YEAR FROM: February 1, 2024 TO: January 31, 2025

On motion by Mr. Drew seconded by Mr. Mojica, it was moved to approve the 2025 Authority Budget

RECORDED VOTE: Aye: Mr. Mojica, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Superintendent's Report:

Mr. Whalen asks the Board if they have any questions on his report. The Board had no questions. Mr. Whalen reports, the Plant is running well. Mr. Whalen said, he received an alert from the Lab there was a high oil and grease in the effluent. Mr. Whalen says, he doesn't understand how oil and grease can get into the pond. He is having the lab rerun the test.

Mr. Whalen asks the Board if they have any objections for the Annual Holiday Employee lunch in December. The Board had no objections.

Business Manager's Report:

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions. Mrs. Schultz says, the December 19, 2023 meeting will be in 3 weeks not 4 due to the Christmas Holiday.

Correspondence

None

Committee Reports:

None

Policy Committee Report:

None

Personnel Committee Report:

None

Finance & Budget Committee Report

None

Construction & Future Development Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Hill seconded by Mr. Toliver, it was moved open the meeting to the Public

RECORDED VOTE: Aye: Mr. Mojica, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Drew seconded by Mr. Mojica it was moved to close the meeting to the Public and to adjourn the meeting at 7:20 p.m.

RECORDED VOTE: Aye: Mr. Mojica, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke


Nay: None

Abstain: None

MOTION CARRIED: 5-0-0




Russell Burke, Chairman



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Assistant