

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**APRIL 24, 2018 - OPEN SESSION**

Russell Burke, Chairman opened the March 27, 2018 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2018 to January 31, 2019 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Chairman Burke, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver and, Russell Burke

William Drew and Edward Hill recorded as absent; Mr. Hill entered the meeting at 7:39 p.m.

Other meeting attendees included: Kenneth DiMuzio Solicitor, Timothy Bradley-Engineer, Christopher Whalen-Superintendent, Carly Schultz -Business Manager and Donna Hughes-Administrative Assistant.

**Approval of Minutes:**

The minutes for the March 27, 2018 meeting were presented.

There were no questions.

On motion by Mr. Guy, seconded by Mr. Toliver, it was moved to approve the minutes for the March 27, 2018 meeting

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 3-0-0

**Payment of Bills:**

The bills presented for payment of the April 24, 2018 meeting were reviewed and discussed

On motion by Mr. Toliver, seconded by Mr. Guy, it was moved to approve the bill list for all authorized bills.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 3-0-0

**Engineer's Report:**

Mr. Bradley summarizes the current projects and key action items:

Completed the draft PCB Annual Report and submitted to the LTMUA for review.

Performed the geotechnical investigation and initiated design for the new pumping station to replace Pumping Station No. 12.

Kleinfelder reviewed the Value Engineering proposal from Eastern Environmental and recommend to proceed with the proposal.

On motion by Mr. Guy seconded by Mr. Toliver it was moved for Eastern Environmental to move forward with the Value Engineering Proposal and have Mr. DiMuzio draft Resolution 32-18

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:  3-0-0

**Solicitor's Report:**

Mr. DiMuzio presented the following resolutions.

RESOLUTION 26-18: AUTHORIZING THE TRANSFER OF FORTY-SEVEN (47) SEWER CONNECTION UNITS FROM DP PARTNERS LOGAN 1, LLC TO TRIPLE NET INVESTMENTS LLC IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Toliver, seconded by Mr. Guy, it was moved to authorize the transfer of forty-seven sewer units from DP Partners Logan 1, LLC. to Triple Net Investments LLC.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:  3-0-0

RESOLUTION 27-18: OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY CONCERNING REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE BOARD MADE AT A MEETING OF SAID BOARD ON DECEMBER 13, 2017, IN ACCORDANCE WITH N.J.S.A. 40A:5A-6.

On motion by Mr. Guy seconded by Mr. Toliver, it was moved certifying that the Board reviewed the findings and recommendations of the Local Finance Board at a meeting held on December 13, 2017 in accordance with N.J.S.A. 40A:5A-6

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver and Mr. Burke  
                      Nay:     None

Abstain: None  
MOTION CARRIED: 3-0-0

**RESOLUTION 28-18: OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
MAKING FISCAL YEAR 2018 BUDGET AMENDMENTS**

On motion by Mr. Guy seconded by Mr. Toliver, it was moved to make fiscal year 2018 Budget amendments

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver and Mr. Burke  
Nay: None  
Abstain: None  
MOTION CARRIED: 3-0-0

**RESOLUTION 29-18: TABLED UNTIL THE MAY 22, 2018 BOARD MEETING**

**RESOLUTION 30-18: ADOPTING CYBER SECURITY INCIDENT RESPONSE PLAN AND  
BASIC TECHNOLOGY PRACTICES POLICY RECOMMENDED BY THE MUNICIPAL  
EXCESS LIABILITY JOINT INSURANCE FUND**

On motion by Mr. Toliver, seconded by Mr. Guy, it was moved to adopt Cyber Security Incident Response Plan and basic technology practices policy recommended by the Municipal Excess Liability Joint Insurance Fund

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver and Mr. Burke  
Nay: None  
Abstain: None  
MOTION CARRIED: 3-0-0

**RESOLUTION 31-18: OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING CLOSURE OF ESCROW ACCOUNTS AND THE RETURN  
OF ANY REMAINING BALANCES TO THE DEPOSITORS**

On motion by Mr. Toliver, seconded by Mr. Guy, it was moved to authorize closure of escrow accounts and the return of any remaining balance to the depositor

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver and Mr. Burke  
Nay: None  
Abstain: None  
MOTION CARRIED: 3-0-0

**Superintendent's Report:**

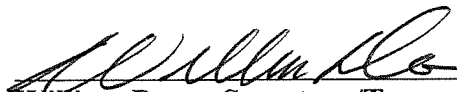
Mr. Whalen reports:

Mr. Whalen asks the Board if he and Mrs. Schultz or one other employee can register for the WEFTEC Convention in New Orleans. The Board has no objections.


**RECORDED VOTE:** Aye: Mr. Guy, Mr. Toliver, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None

**MOTION CARRIED:** 4-0-0

  
\_\_\_\_\_  
Russell Burke, Chairman

  
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William Drew, Secretary/Treasurer

Respectfully Submitted,

  
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Donna Hughes, Administrative Recorder