

LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
APRIL 25, 2023-OPEN SESSION

Russell Burke, Chairman opened the April 25, 2023 meeting of the Logan Township Municipal Utilities Authority at 7:00 p.m. stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2023 to January 31, 2024 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the Municipal Building.

Pledge of Allegiance and a moment of silence

Roll Call/Attendance:

Russell Burke requested a roll call, which revealed the following Members present:

Juan Mojica, Ray Guy, William Drew and Edward Hill

Brian Toliver recorded as absent

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Christopher Whalen – Superintendent, Carly Schultz-Business Manager and Donna Hughes-Administrative Assistant

Approval of Minutes:

The minutes for the March 28, 2023 meeting were presented.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the March 28, 2023 meeting minutes.

RECORDED VOTE:	Aye:	Mr. Mojica, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	Mr. Guy

MOTION CARRIED: 4-0-1

Payment of Bills:

The bills presented for payment of the April 25, 2023 Bill List were reviewed and discussed.

On motion by Mr. Drew seconded by Mr. Hill, it was moved to approve the bill for all authorized bills

RECORDED VOTE:	Aye:	Mr. Mojica, Mr. Guy, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None

MOTION CARRIED: 5-0-0

Engineer's Report:

Mr. Bradley says there is one action item to report:

Kleinfelder reviewed the updated Form F2 Application for Wawa Food Market located at Route 322, Logan Township, NJ and recommended approval.

On motion by Mr. Hill seconded by Mr. Guy, it was moved to approve the updated F2 Application for Wawa Food Market located at Route 322, Logan Township, NJ

RECORDED VOTE: Aye: Mr. Mojica, Mr. Guy, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

The Facility Improvements and Effluent Force Main Replacement Project:

Mr. Bradley reports:

It is customary with this type of project; a Debits and Credits list be maintained from that start of the project. The list is compiled of unforeseen circumstances and different site change conditions. A resolution has been prepared to address Change Order #1 which reflects the net of the Debits and Credits to date. The \$135,039.09 increases the contract value by approximately 1.5% of the original contract award. The DEP requires the Contractor, Engineer and Owner agree on the dollar amount and all sign off.

Mr. Bradley refers to the Facility Improvements and Effluent Force Main Replacement Project Construction Administration Services - Budget Amendment Request. Mr. Bradley explains the Amendment Request. The contractor 's original completion date was April, 2022, and the contractor's current estimated completion date is July 15, 2023. To continue to provide construction administration services, it is requested that the current budget be increased up to \$240,000.

On motion by Mr. Drew seconded by Mr. Hill, it was moved to approve the Budget Amendment increasing the current budget up to \$240,000.00.

RECORDED VOTE: Aye: Mr. Mojica, Mr. Guy, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

WRF Expansion Study – the draft Expansion Study was based on a “conservative future build-out of 3.0 mgd”. It was recommended that the build-out analysis be updated by the Township to determine more accurate future flow and expansion costs.

Ed Hill left the meeting at 7:36 p.m.

Solicitor's Report:

Mr. DiMuzio presented the following Resolutions:

Resolution 22-23: HONORING AND COMMENDING MR. RAY GUY

On motion by Mr. Drew seconded by Mr. Mojica, it was moved to honor and commend Mr. Ray Guy

RECORDED VOTE: Aye: Mr. Mojica, Mr. Drew, and Mr. Burke
 Nay: None
 Abstain: Mr. Guy

MOTION CARRIED: 3-0-1

Resolution 23-23: AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Mojica seconded by Mr. Guy, it was moved to authorize a meeting closed to the Public

RECORDED VOTE: Aye: Mr. Mojica, Mr. Guy, Mr. Drew, and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 24-23: AUTHORIZING A VENDOR CONTRACT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

On motion by Mr. Drew seconded by Mr. Guy, it was moved to authorize a vendor contract with the New Jersey Department of Community Affairs

RECORDED VOTE: Aye: Mr. Mojica, Mr. Guy, Mr. Drew, and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 25-23: AUTHORIZING CHANGE ORDER NO. 1 IN THE SUM OF \$135,039.09 FOR THE FACILITY IMPROVEMENTS AND EFFLUENT FORCE MAIN REPLACEMENT PROJECT PREVIOUSLY APPROVED BY RESOLUTION 49-20 IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Mojica seconded by Mr. Guy, it was moved to authorize change order No. 1 in the sum of \$135,039.09 for the Facility Improvements and Effluent Force Main Replacement Project previously approved by Resolution 49-20

RECORDED VOTE: Aye: Mr. Mojica, Mr. Guy, Mr. Drew, and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Superintendent's Report:

Mr. Whalen asks the Board if they have any questions on his report. The Board had no questions. Mr. Whalen says the MUA had a high fecal reading. This could result in a violation. The Lab did not notify the MUA in time to run extra fecal samples.

Business Manager's Report:

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions. Mrs. Schultz asks the Board if they filled out the Financial Disclosure Form. Mrs. Schultz says this form is due in a couple of days.

Correspondence

None

Committee Reports:

None

Policy Committee Report:

None

Personnel Committee Report:

None

Finance & Budget Committee Report:

None

Construction & Future Development Committee Report:

None

Old Business:

None

New Business:

None

On motion by Drew seconded by Mr. Guy, it was moved to open the meeting to the Public


RECORDED VOTE: Aye: Mr. Mojica, Mr. Guy, Mr. Drew, and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0


On motion by Mr. Drew seconded by Mr. Mojica, it was moved to close the meeting to the Public and go into closed session at 7:49 p.m.

RECORDED VOTE: Aye: Mr. Mojica, Mr. Guy, Mr. Drew, and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to go out of closed session and adjourn the meeting at 8:03 p.m.

RECORDED VOTE: Aye Mr. Mojica, Mr. Guy, Mr. Drew and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0


~~Russell Burke, Chairman~~
Edward H. Hill, Vice Chair


William Drew, Secretary/Treasurer

Respectfully Submitted,


Donna Hughes, Administrative Assistant