

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
AUGUST 28, 2018 - OPEN SESSION**

William Drew, Treasurer opened the August 28, 2018 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2018 to January 31, 2019 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Treasurer Drew, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver and William Drew.  
Russell Burke and Edward Hill recorded as absent.

Other meeting attendees included: Kenneth DiMuzio, Solicitor, Timothy Bradley-Engineer, Christopher Whalen-Superintendent, Carly Schultz -Business Manager, Donna Hughes-Administrative Assistant

**Approval of Minutes:**

The minutes for the July 24, 2018 meeting were presented.  
There were no questions.

On motion by Mr. Guy, seconded by Mr. Toliver, it was moved to approve the minutes for the July 24, 2018 meeting.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Drew  
                          Nay:       None  
                          Abstain:   Mr. Toliver  
MOTION CARRIED:   2-0-1

**Payment of Bills:**

The bills presented for payment of the August 28, 2018 meeting were reviewed and discussed

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the August 28, 2018 bill list for all authorized bills.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                          Nay:       None  
                          Abstain:   None  
MOTION CARRIED:   3-0-0

**Engineer's Report:**

Mr. Bradley summarizes the months' activities.

Reviewed the F2 application and related documents for the Liberty Property Trust project located at 200 Arlington Blvd. A letter dated August 7, 2018 recommended approval of the F2 application.

On motion by Mr. Drew seconded by Mr. Toliver it was moved to approve the F2 Application for the Liberty Property, 200 Arlington Blvd. project.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

Mr. Bradley reports, Kleinfelder met with the LTMUA to discuss the Birch Creek flooding issues. Mr. Bradley reviews the cost proposal for the Birch Creek Flooding Evaluation.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the cost proposal for the Birch Creek Flooding Evaluation. The estimated fee is \$29,535 which will not be exceeded without the LTMUA's prior approval.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

**Solicitor's Report:**

Mr. DiMuzio presented the following resolutions:

**RESOLUTION 46-18: AUTHORIZING A MEETING CLOSED TO THE PUBLIC**

On motion by Mr. Drew seconded by Mr. Toliver it was moved to table Resolution 46-18

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

**RESOLUTION 47-18: RESOLUTION AUTHORIZING AMENDMENTS UPDATING THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY PERSONNEL POLICIES AND PROCEDURES MANUAL**

On motion by Mr. Drew seconded by Mr. Guy, it was moved to authorize the amendments updating the LTMUA Personnel Policies and Procedures Manual

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                      Nay:       None

Abstain: None

MOTION CARRIED: 3-0-0

**Superintendent's Report:**

Mr. Whalen reports:

Mr. Whalen, Mrs. Schultz and Mr. Kucenski met with Homeland Security & the County Prosecutors office in regards to the LTMUA's audit. The County Prosecutors office will be working with LTMUA on "Emergency Action Plans" for example train derailments, etc.

Mr. Whalen reports: Michael Collins, Jr. passed the S1 License exam, he now has a S1 and C1 License; Robert Hawkins, Jr. passed the N1 License exam, he now has a C1, S2 and N1 License; and Dan Dell passed the S1 and C1 exams, he now has a S1 and C1 License.

The Board said to congratulate the employees.

**Business Manager's Report:**

Mrs. Schultz asks the board if they have any questions on her report. The Board had no questions. Mrs. Schultz states the following employees received raises:

Robert Hawkins, Jr. received \$0.50/hour raise for completing Industrial Wastewater Treatment Vol. 2 effective 8/6/18. He also received a \$0.50/hour raise for completing Advance Water Treatment effective 8/20/18.

Carmen Sceno received \$0.50/hour raise for completing Industrial Wastewater Treatment Vol. 2 effective 8/6/18. He also received a \$0.50/hour raise for completing Advance Waste Treatment effective 8/20/18.

Daniel Dell received a \$0.50/hour raise for completing Industrial Wastewater Treatment Vol. 1 effective 8/20/18.

**Correspondence**

None

**Construction Committee Report:**

None

**Personnel Committee Report:**

None

**Committee Report:**

None

**Old Business:**

None

**New Business:**

**None**

On motion by Mr. Toliver seconded by Mr. Guy, it was moved to open the meeting to the public

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

A resident and his wife of S. Bridgeport Road addressed the Board with concerns that there are no sewer lines on S. Bridgeport Road and the septic systems are failing. He would like the developers (or the MUA) to run sewer lines and a gravity main so homeowners could tie in. He feels this will revitalize the area, now it is depressed with the abandon homes.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to close the meeting to the public

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

On motion by Mr. Drew seconded by Mr. Guy, it was moved to adjourn the meeting at 8:25 p.m.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver and Mr. Drew  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

  
William Drew, Secretary/Treasurer

  
Brian Toliver, Board Member

**Respectfully Submitted,**

  
Donna Hughes, Administrative Recorder