

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
DECEMBER 18, 2018 - OPEN SESSION**

Russell Burke, Chairman opened the December 18, 2018 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2018 to January 31, 2019 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Russell Burke, Chairman, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver, William Drew, Edward Hill and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Christopher Whalen-Superintendent, Timothy Bradley-Engineer, Carly Schultz-Business Manager and Donna Hughes-Administrative Assistant

Brian Toliver arrived to the meeting at 7:11 p.m.

Mr. Burke suspended the regular order of business to go into closed session.

RESOLUTION 62-18: AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Burke, seconded by Mr. Drew, it was moved to go into closed session at 7:07 p.m.

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None

MOTION CARRIED: 4-0-0

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to go out of closed session at 7:54 p.m.

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Toliver, it was moved to authorize the Superintendent to reinstate employment with conditions stated by the Board and Solicitor.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

Approval of Minutes:

The minutes for the November 20, 2018 meeting were presented.

On motion by Mr. Toliver, seconded by Mr. Hill, it was moved to approve the minutes for the November 20, 2018 meeting.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

Payment of Bills:

The November 20, 2018 Bill List was revised (the check for postage was omitted).

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to approved the November 20, 2018 revised bill list.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

The bills presented for payment of the December 18, 2018 meeting were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approved the bill list for all authorized bills

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

Engineer's Report:

Mr. Bradley reports:

The F1 application and related documents for the Big Box Property Owner A, LLC. Center Square Road Spec Building project located at 2070 Center Square Road were reviewed and recommend approval of the F1 application.

On motion by Mr. Drew, seconded by Mr. Hill it was moved to approve the F1 application for the Big Box Property located at 2070 Center Square Road.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Mr. Bradley reports:

Construction of the new force main along Route 130 was inspected, the force main is 30% complete.

Kleinfelder participated in Construction Progress Meeting #7 for the SBR Plant Expansion Project. This project is 65% complete.

Solicitor's Report:

RESOLUTION 54-18: DESIGNATING CARLY SCHULTZ, BUSINESS MANAGER, AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2019

On motion by Mr. Drew, seconded by Mr. Guy, it was moved designating Carly Schultz, Business Manager, as Public Agency Compliance Officer for the Year 2019

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 55-18: Tabled for January 22, 2019 meeting

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to table Resolution 55-18

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 56-18: AUTHORIZING THE EXECUTION OF A RISK MANAGEMENT CONSULTANT AGREEMENT WITH MICHAEL AVALONE OF CONNER STRONG COMPANIES, INC. FOR THE NEW JERSEY UTILITIES AUTHORITY JOINT INSURANCE FUND

On motion by Mr. Hill, seconded by Mr. Guy, it was moved authorizing the execution of a Risk Management Consultant Agreement with Michael Avalone of Conner Strong Companies, Inc. for the New Jersey Utilities Authority Joint Insurance Fund.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 57-18: AUTHORIZING THE TRANSFER OF 4 SEWER CONNECTION UNITS HELD BY LIBERTY PROPERTY TRUST, IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Hill, seconded by Mr. Guy, it was moved authorizing the transfer of 4 sewer connection units held by Liberty Property Trust, in Logan Township, Gloucester County, NJ

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 58-18: INCREASING WAGES FOR EMPLOYEES OF THE AUTHORITY

On motion by Mr. Hill, seconded by Mr. Guy, it was moved to increase wages for employees of the Authority within a range of 1.8% to 3.8% as determined by a performance appraisal undertaken by the Superintendent, said raise effective January 1, 2019.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 59-18: AUTHORIZING THE TRANSFER OF SIX (6) SEWER CONNECTION UNITS FROM RAYKEN DEVELOPMENT LLC. TO JPO LEXINGTON FOR USE AT PROPERTY KNOWN AS BUILDING 12, LEXINGTON MEWS AT WEATHERBY, PLATE 3, BLOCK 3, LOT 7 & BLOCK 4, LOT 3 ON THE WOOLWICH TOWNSHIP TAX MAP

RESOLUTION 60-18: AUTHORIZING THE TRANSFER OF EIGHT (8) SEWER CONNECTION UNITS FROM RAYKEN DEVELOPMENT LLC. TO JPO LEXINGTON FOR USE AT PROPERTY KNOWN AS BUILDING 13, LEXINGTON MEWS AT WEATHERBY, PLATE 3, BLOCK 3, LOT 7 & BLOCK 4, LOT 3 ON THE WOOLWICH TOWNSHIP TAX MAP

RESOLUTION 61-18: AUTHORIZING THE TRANSFER OF EIGHT (8) SEWER CONNECTION UNITS FROM RAYKEN DEVELOPMENT LLC. TO JPO LEXINGTON FOR USE AT PROPERTY KNOWN AS BUILDING 15, LEXINGTON MEWS AT WEATHERBY, PLATE 3, BLOCK 3, LOT 7 & BLOCK 4, LOT 3 ON THE WOOLWICH TOWNSHIP TAX MAP

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to authorize the transfer of sewer connection units from Rayken Development LLC. to JPO Lexington for buildings, 12, 13, and 15 Lexington Mews at Weatherby

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Superintendent's Report:

Mr. Whalen reports:

As a member of the Board, he attended the JIF Executive Safety Steering Committee meeting in Toms River. Discussed 2019 training and point system.

Mr. Whalen and Mrs. Schultz met with the Township Engineer, Solicitor and the LTMUA Solicitor to discuss a complaint with flooding on Jefferson Lane/Birch Creek gates.

Mr. Whalen met with Lakeside/Foodcomm/Thomas Foods to discuss their recent fines and wastewater discharge. Mr. Whalen was concerned because their fines were very high.

Business Manager's Report:

Mrs. Schultz asks if the Board has any questions on her report. The Board had no questions.

Mrs. Schultz reports:

Daniel Dell received a \$0.50/hour raise for completing Industrial Waste Treatment Vol. 2 effective 11/26/18

Daniel Dell received a \$0.50/hour raise for completing Advanced Waste Treatment effective 12/3/18

Correspondence

None

Committee Report:

None

Construction Committee Report:

None

Personnel Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to close the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Toliver it was moved to adjourn the meeting at 8:32 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0


Russell Burke, Chairman


William Drew, Secretary/Treasurer

Respectfully Submitted,


Donna Hughes, Administrative