

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
MARCH 27, 2018 - OPEN SESSION**

Russell Burke, Chairman opened the March 27, 2018 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2018 to January 31, 2019 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Chairman Burke, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver, William Drew, Edward Hill and Russell Burke

Other meeting attendees included: Kenneth DiMuzio Solicitor, Timothy Bradley-Engineer, Christopher Whalen-Superintendent, Carly Schultz -Business Manager and Donna Hughes-Administrative Assistant.

**Approval of Minutes:**

The minutes for the February 27, 2018 meeting were presented.  
There were no questions.

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to approve the minutes for February 27, 2018

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None  
MOTION CARRIED:  5-0-0

**Payment of Bills:**

The bills presented for payment of the March 27, 2018 meeting were reviewed and discussed

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to approve the bill list for all authorized bills.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None  
MOTION CARRIED:  5-0-0

**Engineer's Report:**

Mr. Bradley summarizes the current projects and key action items:

A letter dated March 19, 2018 was sent to LTMUA recommending approval of the F2 application for the DP Partners Building Q Project with contingencies located at 2650 Oldmans Creek Road

On motion by Mr. Hill, seconded by Mr. Guy, it was moved to approve the F2 application with contingencies for the DP Partners Building Q Project

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:  5-0-0

A Value Engineering proposal from Eastern Environmental Co. was reviewed and is being evaluated for finalization. The total savings of the proposal is \$290,000 and will be split with the contractor. According to The Local Public Contract Law, the split is a standard practice.

Mr. Bradley explains the Effluent Forcemain Replacement Project updated design costs. The updated costs include: the Effluent Pump Station, PS 12 Upgrade and new Headworks

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to increase the design budget for the Effluent Forcemain Replacement Project

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:  5-0-0

**Solicitor's Report:**

Mr. DiMuzio presented the following resolutions:

RESOLUTION 22-18: OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING RECLAIMING OF SEWER UNIT SOLD TO 301 HIGH HILL  
ROAD, WOOLWICH TOWNSHIP, NEW JERSEY

On motion by Mr. Toliver seconded by Mr. Guy, it was moved to reclaim sewer unit sold to 301 High Hill Road

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED:  5-0-0

RESOLUTION 23-18: AUTHORIZING THE LOGAN TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY TO SELL ONE (1) SEWER CONNECTION UNIT TO LAKESIDE  
REFRIGERATED SERVICES LLC FOR THE SUM OF \$4,895.00

On motion by Mr. Hill seconded by Mr. Drew, it was moved to sell one (1) sewer connection unit to Lakeside Refrigerated Services, LLC

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 24-18: OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES  
AUTHORITY AUTHORIZING REMOVAL OF BALANCE OF CHARGES BILLED TO  
WILLIAM STREATER T/A STREATER SEPTIC

On motion by Mr. Hill seconded by Mr. Drew, it was moved to remove the balance of charges billed to William Streater T/A Streater Septic

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 25-18: AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to authorize a meeting closed to the public

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded Mr. Guy, it was moved to go into closed session at 8:12 p.m.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Drew, it was move to go out of closed session at 8:52 p.m.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

**Superintendent's Report:**

Mr. Whalen reports:

Mr. Whalen is working on JIF Requirements for Cyber Security standards that the LTMUA needs to meet.

Mr. Whalen and Mrs. Schultz met with Verizon for the new phone system and wireless monitoring. This should save the LTMUA approximately \$6,000 a year.

Mr. Whalen says the O & M staff did a great job operating the plant during the recent storms. The LTMUA received very high flows and is investigating the possible sources.

There was a recent accident with the UV System, and waiting for the new parts to arrive.

Mr. Whalen says Remington and Vernick Engineers needs an additional \$7,600 to finish the Wetlands Map

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to pay Remington and Vernick an additional \$7,600 to finish the Wetlands Map.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

**Business Manager's Report:**

Mrs. Schultz asks if the Board has any questions on her report. There were no questions. Mrs. Schultz reports the Audit is almost complete.

**Personnel Committee Report:**

None

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

On motion by Mr. Hill seconded by Mr. Drew, it was moved to open the meeting to the public

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to close the meeting to the public

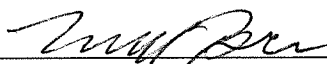
RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Guy, it was moved to adjourn the meeting at 9:07 p.m.

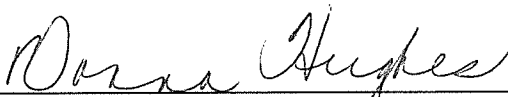
RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain: None

MOTION CARRIED: 5-0-0

  
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**Russell Burke, Chairman**

  
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**William Drew, Secretary/Treasurer**

**Respectfully Submitted,**

  
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**Donna Hughes, Administrative Recorder**