LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
NOVEMBER 20, 2018 - OPEN SESSION

Russell Burke, Chairman opened the November 20, 2018 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2018 to January 31, 2019 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Russell Burke, Chairman, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver, William Drew, Edward Hill and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Christopher Whalen-Superintendent, Timothy Bradley-Engineer, Carly Schultz-Business Manager and Donna Hughes-Administrative Assistant

Approval of Minutes:

The minutes for the October 23, 2018 meeting were presented.

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to approve the minutes for the October 23, 2018 meeting.

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	5-0-0	

Payment of Bills:

The bills presented for payment of the November 20, 2018 meeting were reviewed and discussed

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to approved the bill list for all authorized bills

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	5-0-0	

Engineer's Report:
Mr. Bradley reports:

Kleinfelder reviewed and met with the applicant's engineer to discuss the Feasibility Application – Form A for the Logan North Industrial Park located at 322 and South Bridgeport Road. A letter dated November 14, 2018 to the MUA was prepared recommending approval of the Form A-Feasibility application subject to the various conditions described in the letter.

On motion by Mr. Drew, seconded by Mr. Hill it was moved to give a conditional approval for the Form A–Feasibility Application for the Logan North Industrial Park located at 322 and South Bridgeport Road

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	5-0-0	

Reviewed the F1 application for the Triple Net Investments, XLV, LLC. Pureland Flex Center 1 Project located at 1151 Commerce Boulevard.

On motion by Mr. Guy, seconded by Mr. Hill, it was moved to give a conditional approval for the F1 application for the Triple Net Investments, XLV, LLC. Pureland Flex Center 1 Project

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	5-0-0	

Completed the Engineer's Report required for the Treatment Works Approval (TWA) Application for the Effluent Force Main Replacement Project. The application is under review.

Participated in Construction Progress Meeting No. 6 for the SBR Plant Expansion Project. The project is still ahead of schedule but not as ahead as it was previously. The estimated time for the plant start up is February 2019 and the completion is mid-May 2019.

Solicitor's Report:
Mr. DiMuzio presents the following resolution:

> Resolution 53-18: Increasing compensation of Christopher Whalen, Superintendent and Licensed Operator of the Wastewater Reclamation Facility in Logan Township, Gloucester County, New Jersey

On motion by Mr. Hill, seconded by Mr. Guy, it was moved to increase Christopher Whalen's compensation

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	5-0-0	

Mr. Drew left the meeting at 7:52 p.m.

Superintendent's Report:
Mr. Whalen reports:

On October 12, 2018 the NJDEP conducted an inspection of the LTMUA's facility. The inspection report states the Collection System is in full compliance.

Mr. Whalen met with U.S. Department of Homeland Security to go over the audit. U.S. Department of Homeland Security wants the LTMUA to develop better response plans.

Setting up a meeting with Keystone Power Holdings for Solar at the LTMUA. Mr. Whalen sent the electric bills and is waiting to hear back.

The Operations and Maintenance staff replaced discharge piping at Pump Station #3. This took 4 men to complete, but it was a big savings for the MUA.

Mr. Whalen suggest possibly hiring a part-time inspector for outside projects. Mr. Burke asks what qualifications would the inspector need, the salary and how many hours expected to work? Mr. Burke said give him a proposal that is more detailed so the board can make a decision.

Business Manager's Report:
Mrs. Schultz asks if the Board has any questions on her report. The Board had no questions.
Mrs. Schultz reports the proposed Budget for 2019 is due to the State of New Jersey by November 30, 2018.

Correspondence
None

Committee Report:
None

Construction Committee Report:
None

Personnel Committee Report:
None

Old Business:
None

New Business:
None

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to open the meeting to the public

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	4-0-0	

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to close the meeting to the public

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	4-0-0	

On motion by Mr. Hill, seconded by Mr. Toliver it was moved to adjourn the meeting at 7:54 p.m.

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	4-0-0	

Russell Burke, Chairman

William Drew, Secretary/Treasurer

Respectfully Submitted,

Donna Hughes, Administrative