

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
APRIL 26, 2016 - OPEN SESSION**

Russell Burke, Chairman opened the April 26, 2016 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2016 to January 31, 2017 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Chairman Burke, requested a roll call which revealed the following Members present:

William Drew, Brian Toliver, Edward Hill and Russell Burke. Art Smith recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Joseph Slachetka, Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Carly Schultz-Business Manager, Christopher Whalen-Superintendent, Donna Hughes-Administrative Assistant.

Approval of Minutes:

The minutes for the March 22, 2016 meeting were presented.
There were no questions.

On motion by Mr. Hill seconded by Mr. Drew, it was moved to approve the minutes for March 22, 2016.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Payment of Bills:

The bills presented for payment of the April 26, 2016 Bill List were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the April 26, 2016 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Engineer's Report:

Mr. Bradley reports:

The F2 application and related documents were received and reviewed by Kleinfelder for the MAPEI project located at 2155 High Hill Road. Kleinfelder recommended a conditional approval for the F2 application contingent on the items listed in the April 14, 2016 letter.

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to approved the F2 application for MAPEI project contingent on the items listed in the April 14, 2016 letter.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley reports the Raccoon Creek Force Main Replacement and Relocation Project received comments from the NJDEP regarding the Waterfront Development permit application. These comments were addressed and in the not so distant future, and after numerous permit applications will be ready to proceed to bid and construction.

Solicitor's Report:

RESOLUTION 27-16 – AUTHORIZING THE TRANSFER OF FORTY-SIX SEWER CONNECTION UNITS FROM BEAZER HOME CORP. TO DELUCA HOMES (A/K/A WOOLWICH COURTS RESERVE, LLC) FOR USE “DELUCA-BEAZER COURTS AT WOOLWICH.” GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Drew, seconded by Mr. Hill it was moved to approve Resolution 27-16 authorizing the transfer of forty-six sewer connection units from Beazer Home Corp. to Deluca Homes.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 28-16 – AMENDING RESOLUTION 19-16 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY IN ORDER TO REMOVE PROJECT NUMBERS 169 AND 169A FROM THE SCHEDULE OF ESCROW ACCOUNTS AUTHORIZED TO BE CLOSED BY RESOLUTION 19-16

On motion by Mr. Hill, seconded by Mr. Toliver it was moved to approve Resolution 28-16 amending Resolution 19-16 of the Logan Township MUA.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 29-16 – AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Drew, seconded by Mr. Hill it was moved to approve Resolution 29-16 authorizing a meeting closed to the public

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 30-16 – RATIFYING A CONTRACT FOR THE EMERGENCY PROCUREMENT OF SERVICES TO PIONEER PIPE CONTRACTORS, INC. TO REPAIR A BROKEN SEWER LATERAL AT 13 ARROWOOD PLACE IN LOGAN TOWNSHIP, NJ

On motion by Mr. Hill, seconded by Mr. Drew it was moved to approve Resolution 30-16 ratifying a contract for the emergency procurement of services to Pioneer Pipe Contractors, Inc. to repair a broken sewer lateral at 13 Arrowood Place in Logan Township, NJ

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Executive Director's Report:

Mr. Weber asks if the Board has any questions on his report.

Mr. Weber reports on the following:

The NJEIT will not fund the Plant Expansion Project as submitted. The NJEIT says there is no immediate need for the project as submitted. Mr. Weber is working with Mr. Bradley of Kleinfelder and Rick Czekanski of R & V for another approach to get the project funding.

The Painting Contractor (J. P. Smith) is back on site and have requested an extension. The extension will not add additional cost.

The Solar Project - there seems to be no interest on the Solar Project. The Board was in agreement to allow the farmer to lease the land for 2016 and start farming.

The RFQ's for Bond Counsel were opened on April 5, 2016 and reviewed by the Solicitor. These will be presented to the Board at the May 24, 2016 meeting, and the Board will vote who will serve as Bond Counsel for the LTMUA.

Since the Board Approval of the "Employee Education Advancement Program" the following employees have received the following increases:

- Carmen Sceno completed one course and received a \$.50 per hour increase
- Sean Lesyk completed two courses and obtained the C-1 license and received a \$1.00 per hour increase
- Robert Hawkins completed four courses and received a \$2.00 per hour increase
- Carly Schultz obtained the Qualified Purchasing Agent Certification and received a \$1.25 per hour increase

Business Manager's Report:

Mrs. Schultz asks if the Board has any questions on her report. There were no questions.

Superintendent's Report:

Mr. Whalen reports:

Due to the recent cold weather there were some operational challenges. Working on treatment issues and meeting with Tim Bradley to go over treatment options.

All LTMUA employees have completed the CPR/AED Course given by Gloucester County EMS.

Correspondence:

None

Personnel Committee Report:

None

Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Hill, seconded by Mr. Drew it was moved to open the meeting to the public.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke

Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Hill, seconded by Mr. Drew it was moved to close the meeting to the public.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Hill, seconded by Mr. Drew it was moved at 7:32 p.m. to go into closed session

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Burke, seconded by Mr. Smith it was moved at 8:11 p.m. to go out of closed session

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. DiMuzio would like to make three motions based on the discussions in the closed session:

The first motion to authorize the LTMUA's Engineer, Tim Bradley to take action now to begin engineering work to restore and improve Jefferson Lane from Route 130 to the first improved lot.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

The second motion to authorize the LTMUA's Engineer, Tim Bradley to complete a survey for Jefferson Lane both including the right of way easement survey for the width of Jefferson Lane that is to be traveled and prepare a temporary work area easement survey for staging and storing equipment supplies etc. during the course of construction, and to restore back to the original

condition from Route 130 to the LTMUA boundary line and include any temporary work easements adjacent to that.

On motion by Mr. Hill, seconded by Mr. Drew it was moved to authorize Tim Bradley to complete the surveys required for construction of Jefferson Lane.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

The third motion is to authorize Kenneth DiMuzio, Sr. as Solicitor to draft easements based upon the completed surveys by Tim Bradley's office including the right of way easement and staging and storing equipment during the course of construction.

On motion by Mr. Hill, seconded by Mr. Toliver it was moved to authorize Kenneth DiMuzio, Sr. to draft all easements for the Jefferson Lane construction.

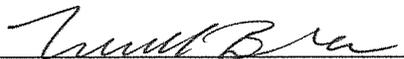
RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to adjourn the meeting at 8:16 p.m.

RECORDED VOTE: Aye: Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0



Russell Burke, Chairperson



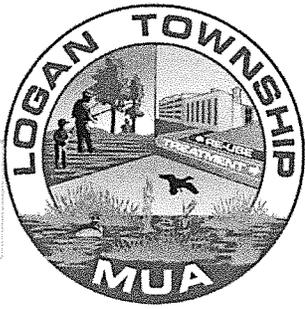
William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder





"Working for a Cleaner Environment"

LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

"National Winner" of the USEPA Clean Water Act Recognition Award
2003 EPA Regional Operation and Maintenance Excellence Award

◆ 69 JEFFERSON LANE ◆ LOGAN TOWNSHIP, NEW JERSEY 08085

(856) 467-1650 ◆ FAX: (856) 467-8551

Business Hours: 7:00 AM – 3:30 Monday - Friday

BILL LIST

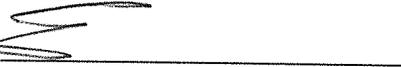
May 24, 2016

Operating Account Checks:	\$103,425.61
Construction Account Checks:	\$ 95,229.49
<u>Escrow Account Checks:</u>	<u>\$ 11,812.05</u>
Total:	\$210,467.15

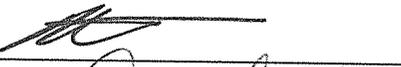
RUSSELL BURKE



EDWARD HILL



WILLIAM DREW



ART SMITH



BRIAN TOLIVER



LTMUA SEAL

